

## ***Executor Services***

### ***What is an Executor?***

An Executor is responsible for the administration and distribution of assets to beneficiaries according to the Will. The duties of an Executor can be demanding and complex and require an understanding of law, taxation, accounting and business practices.

#### **These duties can include:**

- Attending to funeral arrangements
- Identifying assets of the estate
- Applying for and obtaining the grant of administration or probate
- Collecting and paying any monies due
- Preparing tax returns
- Protecting assets, business and property interests
- Transferring the assets to the beneficiaries according to the directions in the Will.

The Executor role can continue for many years, for instance, management of minors trusts, life tenancies, etc, and 7seas Estate Administration can be nominated Executor in a Will or we can take over the task from someone who has been nominated Executor by a family member or friend.

#### **Benefits of using 7seas Estate Administration for Executor Services:**

- 7seas Estate Administration will always act in your, and your loved ones best interests as Executor
- Our experience includes dealing with every aspect of estate administration and with the complex duties of an Executor
- Any financial assets are invested prudently and earn a return while an estate is under administration or where life tenancies apply
- Our independent and impartial involvement in the administration of an estate will ensure that the people you, or your loved ones wish to benefit, have their interests looked after

7Seas Estate Administration  
Honesty and Integrity for peace of mind

*We value you and your business*